

**Classroom Rules**

The following are the rules of the classroom. They are not negotiable. After going over these rules, you will sign the document acknowledging that you understand them.

1. Be on time to class
2. Come prepared (planner, headphones, flashdrive, notebook, and pencil)
3. Always to your BEST work
4. Ask questions when confused but raise your hand and wait to be called on
5. Use positive language only
6. Respect other’s property. Keep hand and feet to yourself
7. Keep the classroom clean
8. Always help with your mouth not the mouse
9. Make sure you get your assignments if you missed. No LATE work

Consequences

1. First offense is a warning
2. Second offense is a day off the computer and written work to complete your assignment
3. Third offense is a week off the computer and a write up

Automatic write up

1. Touching another person computer, deleting another students work, or shutting off another person’s computer
2. Refusal to do the work that has been assigned
3. Going online without permission

I have gone over the rules and understand.

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Student’s Name